STATE OF MISSOURI

January 28, 2009 ITAB Meeting Minutes

Attendees:
Doug Young, ITAB Chair, MDC
Bill Bryan, CIO

Adams, Steve ITSD-DSS	Grecian, Jan ITSD-OA	Reed, Phil ITSD-DOR
Alexander, Dan ITSD-DHSS	Gronauer, Cliff MSHP	Renick, Cindy SAO
Anderson, Rachel ITSD-OA	Haake, Rhonda ITSD-DMH	Robyn, Tim ITSD-OA
Atchison, B.J. ITSD-DED	Haithcoat, Tim ITSD-OA GIO	Roggero, Jim OSCA
Beckwith, Rich MO HOUSE	Holmes, Arlan ITSD-OA	Roling, Michael ITSD-OA
Bell, Madalynn MODOT	James, Diana ITSD-DESE	Rowe-Pearson, Virginia ITSD-DMH
Bradley, Mark ADJ GENERAL	Jenkins, Tyler ITSD-DSS	Siegler, Steve ITSD-OA
Buechter, Augie ITSD-DSS	Jobe, Elena ITSD-DNR	Stokes, Tom ITSD-OA
Bullock, Joshua MDC	Kelso, Craig SOS	Thomas, Ron ITSD-OA
Burnette, Harold ITSD-DPS	Luebbert, Mary ITSD-OA	Volkart, Jason ITSD-DOLIR/DED
Byers, Chip MOREnet	Lyndaker, Gary ITSD-OA	Wankum, Mike Lottery
Carter, Howard ITSD-OA	Mertens, Chris ITSD-OA	Wieberg, Pete ITSD-OA
Cooper, Larry ITSD-DESE	Mihalevich, Rick Linn Tech	Wilkerson, Chris ITSD-OA
Drewel, Debi PSC	Miller, Christina SOS	Willingham, Mary – Public Defender
Dwyer, Tim ITSD-DIFP	Miller, Mike MODOT	Wright, Paul ITSD-DESE/DHE
Eggen, Gary OA-DPMM	Moeller, Daniel STO	
Falter, Jeff ITSD-DOR	Monda, Paul ITSD-DHSS	
Fees, Douglas MODOT	Morris, Jack MODOT	
Gerling, Richard Ethics	Pahl, Eric ITSD-MDA	
Gerrard-Hartman, Marilyn ITSD-OA	Porter, R.D. ITSD-OA	

Doug Young called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS
Project Management Certificates were presented to the following:

SHELLY CROTEAU	JOHN KORASICK
CONNIE FARRIS	STACY STROPE
DAN HOOD	DENISE VOSS
ERIN KEMNA	

ACTION ITEMS

1. ITAB November, 2008 meeting minutes were presented for approval. Motion made by Steve Adams to approve and seconded by Paul Monda. The minutes were approved.

GENERAL BUSINESS
1. **CIO Discussion (Bill Bryan)**
    Has been working for Governor Jay Nixon for 16 years and over that time participated in the modernization of the Attorney General's Office; moved away from midrange systems to web based Internet aware systems; appreciates the opportunity to be the CIO; will be reviewing the top priorities facing each of the IT Directors as we look ahead and looking forward to working with the IT Directors; introduced Steve Siegler as the Deputy CIO of Operations, Tim Robyn as Deputy CIO of Web presence, Chris Wilkerson as Deputy CIO of Infrastructure; Arlen Holmes as Deputy of Administration; consolidation is a good start with assets in place and the Governor has no plan to undo consolidation; with the budget cut backs, we will move forward within our means; we will not only be consolidated but

unified; will explore new technologies both hardware and software, find the best solutions for the state of Missouri within our means; use the Internet and web based solutions to migrate legacy systems to modern, state of the art systems to serve future Missourians; use Internet to better communicate to Missouri citizens and let them communicate with us.

2. **Deputy CIO of Operations (Steve Siegler)**
a. Worked in the AG's office for 16 years; ITAB is a great building block for the state especially with the vision that the Governor has for the state; IT is going to play a big role in building the efficiencies the Governor envisions
b. Introduced the following:
Jason Volkart as the IT Director for DOLIR/DED
Eric Pahl as the interim IT Director of Agriculture
Ron Thomas as the interim IT Director of Corrections
Virginia Rowe-Pearson as the IT Director of Mental Health
Mike Roling is the person to help your Agency diagnose & fix problems

3. **ITAB Chair Items (Doug Young, MDC)**
Introduced Josh Bullock as the new chair for the Digital Media Developers committee; recognized Cliff Gronauer as this year's Chair Elect for ITAB

ITAB COMMITTEE UPDATES-

1. **Architecture Review Committee (Ron Thomas) –**
   - Met in January; approval of a product called Mobile Frame for mobile computing

2. **Digital Media Developers Committee (Josh Bullock) –**
   - DMD Committee meetings are open & those interested in web developing are encouraged to attend; meetings are held the first Thursday of each month from 1:30 – 3:00 pm; will be discussing social media/social networking and how to better use these tools for the citizens of Missouri at the next meeting
   - Will be revisiting & updating the State web developer guidelines; will be reviewing the new WCAG accessibility guidelines
   - Free DMD training is available through MOTEC

3. **MOTEC (Jeff Falter/Laura Mertens) –**
   - Reports on usage were sent out; December & January is normally slow and then it starts to pick back up in February & March

3. **Personnel Committee (Chris Wilkerson) –**
   - Chris has been asked to spend more time on infrastructure and architecture duties and is stepping down as chair of the personnel committee
   - Phil Reed has agreed to assume the role of chair; if anyone is interested in serving on the committee, contact Phil; this is a very vital committee in dealing with personnel issues

5. **Project Management Standing Committee (Rich Beckwith/Tom Stokes) –**
   - Met with Steve Siegler and have some ideas in moving forward with the program; giving matrix to CIO in terms of what we're doing and how Project Management brings value to Missouri; how many Project Managers we need for the state
   - Next Project Management certification course starts March 2nd; only three folks have been enrolled; if you need to get folks in the class, contact MOTEC for enrollment
   - Re-certification courses are filling up; we'll probably start to see that trend

6. **User Group Coordination (Jeff Falter) –**
   - A new user group started about 4-5 months ago named MOSPUG-Missouri SharePoint User Group; Gary Lyndaker is the current chair; would like to seek approval from ITAB for this to be an ITAB sponsored user group; development environment for the intranet is up and running and a number of Agencies have sites on there; pilot sites are being used by IT groups only; anyone that wants a site created for them to do some development work should contact the group; there are some server and backup & recovery challenges before it can be moved to full production

   Steve Adams motioned to approve MOSPUG as an ITAB sponsored user group, Rich Beckwith seconded, it was voted on and approved.

7. **Internet/MOREnet Update (Chip Byers) –**
   - Supporting documentations were distributed to the ITAB members on Monday and are available on the ITAB web site
   - Temporarily increased bandwidth from 150-200 during inauguration; no user complaints of any slowdown; nationwide and worldwide phenomenon of the amount of international traffic looking in; now that folks have seen streaming video on their PCs, not sure what the long term magnitude will be

8. **Statewide Purchasing Update (Gary Eggen) –**
   - MPC bought out Gateway and is starting liquidation efforts; as a result, we will have some warranty issues on the Gateway products we have; forward Gary a list of Gateway equipment that you have that is currently under warranty along with when the warranty is set to expire
   - Any questions about the current bid list that was sent out yesterday should be addressed to Gary after the meeting or give him a call

9. **Technology Services Update (Chris Wilkerson) –**
   - Continuing build of Springfield DR site (90% complete)
   - Mainframe has been extremely busy over the last couple months; actually shut down some test sites to allow more cycles on mainframe
   - Appreciate the responses on web conferencing and that work is moving forward
   - Enterprise Security Awareness Training program is in place on servers; doing some testing; will get some security officers from agencies to do some beta testing; meets required Federal & State auditor guidelines; free program to agencies; will be available on the intranet through a web browser; will have a tracking mechanism
   - Intrusion Prevention System contract has been extended through September; working on clarification with vendors to validate; hope to have a new contract awarded before September
   - Web content filtering contract has been extended through September; ran into some issues; will be doing some beta testing with vendors

10. **MO GIS Advisory Council/GIO Update (Tim Haithcoat) –**
    - In process of finalizing scope of work to finish up the western half of the state digital imagery; will finish flying from now until mid March; 35% of state left; have had a lot of state & local government partnership opportunities; melding local government data with our state data to build better geo photos (i.e. sex offender data base)
    - Image Server discussions with state agencies – 2 foot color imagery is really nice, but also very big; will take several terabytes to store ½ of the state; need to come up with a system that can serve the imagery to all agencies & to deal with backup issues; will be meeting Friday for initial discussions on these issues
    - Evaluating what kind of viewer we'll want to use (Google Earth, Virtual Earth, ESRI, etc.); will be meeting with vendors; basically interrogating them how they operate & how they perform; looking at how we can best leverage investments we already have in place

- Geo-coding piece is on the radar
- As GIS moves forward, the committee may look for additional members

11. **IT Director Updates –**
    SAO (Cindy Renick)
    - Upgrading to Office 2007
    - Upgrading to next phase of content encryption
    - Updating Property Tax certification system

    DSS (Steve Adams)
    - Deploying web based background investigation tool
    - Migrating to the Next Generation network
    - Enhancing the Energy Assistance/Low Income Heat Energy Assistance Program system

    DHSS (Paul Monda)
    - Application modernization; 69 current development projects going on
    - Server virtualization & Desktop virtualization
    - Disaster recovery plan

    MDA (Eric Pahl)
    - Migrating from AS400 to .Net/ Sql environment
    - State Fair prep work underway; looking at infrastructure
    - Forms inventory; getting a grasp on all the forms and converting them to electronic forms

    Adj General (Mark Bradley)
    - Implementing WAS
    - VoIP
    - Network event – state & national level

    Corrections (Ron Thomas)
    - Infrastructure renewal; replacing 3000 terminals
    - Web enable Offender Management application

    MoDOT (Mike Miller)
    - Next Generation desktop; upgrading to Vista & Office 2007
    - SharePoint
    - Disaster recovery center in Kansas City
    - Revamping Motor Carrier system

    DOR (Phil Reed)
    - Motor Vehicle online rebuild system
    - License office transitions
    - Modernizing legacy systems

    STO (Daniel Moeller)
    - Upgrading Office suite
    - Re-designing Website
    - Virtualization

    DOLIR/DED (Jason Volkart)
    - Customer Management System re-write
    - Department of Economic Development Website re-design
    - MERIC Infrastructure Upgrade
    - Department of Labor Enterprise Integration Platform
    - Unemployment Insurance Modernization
    - Worker's Compensation Modernization
    - Mo Employer Tax Registration System

    DMH (Virginia Rowe-Pearson)
    - CIMOR Implementation for Provider Communities
    - CIMOR reports
    - Network refresh project

    OIFP (Tim Dwyer)

- NAIC's State Based Systems
- Electronic Distribution of forms
- Technology refresh project
- Upgrading to Office 2007

Public Defender (Mary Willingham)
- Server replacements; upgrading Office suite
- Virtualization; continued emphasis on security & protection
- New Patch management system; ongoing small & mid size application development projects
- Retaining employees

DPS (Harold Burnette)
- Mo Resource Information System (MRIS)
- Migrating last of Novell servers

Ethics (Richard Gerling)
- Campaign Finance reports
- Website re-design
- E-filing for personal financial disclosure statements

DESE/DHE (Paul Wright)
- Electronic Planning & Electronic Grant System (ePeGS)
- Teacher Licensure/Certification System
- Case Management System
- Upgrading Crystal reports
- Application modernization

DNR (Elena Jobe)
- Mo Clean Water Information System (MoCWIS)
- Automating data collection
- ECM project
- Enhancing & implementing Time Accounting Application from Hwy Patrol
- Upgrading Underground Storage Tanks application
- Server virtualization
- Cross Media Electronic Reporting

OA (Chris Mertens)
- Car Pool Reservation System & Fleet Management System
- Legacy systems upgrade
- Risk Management System
- Server virtualization
- Desktop replacements
- Office 2007 upgrade

MOREnet (Chip Byers)
- Dealing with 40-50% growth each year – state, schools, libraries all contribute to that
- Fiber optic core network
- Ethernet into non-metro areas
- Stabilizing our costs-Internet Access
- Disaster recovery
- Virtualization of servers
- Video conferencing

MSHP (Cliff Gronauer)
- Significant replacement of application infrastructure
- Missouri Criminal History system, old mainframe applications; looking at replacing them with software off-the-shelf
- Replace MULES system; should be awarded in next couple of weeks
- CAD - Computer Aided Dispatching
- Records Management for incidents
- Mobile components for patrol vehicles

MDC (Doug Young)
- TALON – GIS based Time/Activity tracking program
- Office Communicator
- Video/Web Conferencing
- Document Imaging

OPEN DISCUSSION

1. With Disaster Recovery, Chris Wilkerson suggested the IT Managers prioritize the projects they have going on and submit the list to their Agency Directors and get them to sign off on it
2. Mark Bradley wanted to make the CIO aware of how trimming the budget is problematic for the Adjutant General's Office due to their funding mechanism dealing with federal funds to fund their operations

REVIEW OF ACTION ITEMS
1. Project Management Class for March 2; go back & see if you have any staff that needs to get enrolled
2. Volunteers for Personnel sub-committee, contact Phil Reed
3. Information on Gateway computers to Gary Eggen
4. Review Disaster Recovery plans & get list of priorities to Agency Directors

Doug asked for a motion to adjourn. Mark Bradley motioned, Mike Miller seconded, it was voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, February 25, 2009 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

DY/sd